

**Regular Meeting of the Commissioners' Court
December 8, 2025**

Be it remembered that the Honorable Commissioners' Court of Hemphill County, Texas met in a regular meeting on this the 8th day of December, 2025.

Those present and presiding were:

Dawn Webb	-	Commissioner Precinct #1
Tim Alexander	-	Commissioner Precinct #2
Dale Schafer	-	Commissioner Precinct #3
Nicholas Thomas	-	Commissioner Precinct #4
Sylvia Guerrero	-	Clerk and Ex Officio Member of Commissioners' Court

Others present were: Sheriff, Brent Clapp, Treasurer, Kay Smallwood and County Attorney, Kyle Miller, Tax Assessor/Collector, Chris Jackson and Jeffrey Heffelfinger.

Call to Order.

Commissioner Nicholas Thomas called the meeting to order at 9:00 a.m. Judge Johnson was absent from the meeting.

Approve Minutes from November 10, 2025 meeting.

Dale moved to approve the minutes from the November 8, 2025 commissioners court meeting. Dawn seconded the motion which carried unopposed.

Burn Ban.

No action was taken. Burn ban is in place.

Public Comments.

No public comments were made.

Consider/Approve TAC Cybersecurity Training Courses as required by Texas Gov: Code 2054.5191

Tim moved to approve the TAC Cybersecurity Course as required by Texas Government Code 2054.5191. Dale seconded the motion which carried unopposed.

Review/Approve Contractor bids for the exterior modifications of Jones Pavilion

Dawn moved to approve the contractor's bids for the exterior modifications of the Jones Pavilion, as presented by Jeffrey Heffelfinger, in the amount of \$227,415.00. Tim seconded the motion which carried unopposed.

Review/Approve Contractor bids for the interior work on Jones Pavilion.

Tim moved to approve the contractor bids for the interior work on the Jones Pavilion, as presented by Jeffrey Heffelfinger, in the amount of \$96,029.46 which includes the addition of \$9,597.00 for the women's bathroom partitions. Dale seconded the motion which carried unopposed.

Review /Approve Contract Bids for Interior Museum work.

Dale moved to approve the contract bids for the interior museum work as presented by Jeffrey Heffelfinger, in the amount of \$8,512.00. Dawn seconded the motion which carried unopposed.

Consider/Approve Joint Resolution and Statistical Information for 2026 Joint Primary Election

Tim moved to approve the Joint Resolution and Statistical Information for the 2026 Joint Primary Election. Dale seconded the motion which carried unopposed.

10. Announcements.

The Airport Weather Observation System (AWOS) has been replaced.

Open enrollment for county employee health benefits will be held on Wednesday, December 10 from 11:00 to 1:00 with lunch provided by Clint Allred. Employees will need to attend the 11:00 meeting or the 1:00 meeting.

Future Agenda Items

None were presented

Approve Bills, Budget Amendments

Dawn moved to approve the November, 2025 Budget and Financial Report as presented. Tim seconded the motion which carried unopposed.

Dale moved to approve the computer generated bills. Dawn seconded the motion which carried unopposed.

Tim moved to approve the hand stamped bills. Dale seconded the motion which carried unopposed.

Dawn moved to approve two invoices from Schafer Services as follows:

1. \$60.00 – For repair grounding to siren at the FD 19 location.
2. \$200.00 – For contract labor at the Sheriff's Office.

Tim seconded the motion. The motion carried, with Dale abstaining.

Adjourn

Tim moved to adjourn the meeting at 10:00 a.m. Dale seconded the motion which carried unopposed.

The meeting took place at the city of Canadian, Texas on December 8, 2025.

ATTEST *Lisa Johnson* COUNTY JUDGE

ATTEST *Sylvia Chace* COUNTY CLERK